**APPLICATION**

**Estonian national scholarship programme for international students**

**for degree and exchange study**

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| **General information** |
| * The application must be submitted to Education and Youth Board by 1st of September 2022 at 23:59 latest (Estonian time) in Word form (including all requested supporting documents).
* The application form with supporting documents must be sent to the email address rvo.dokumendid@harno.ee, subject „ Scholarship for degree and exchange study in Estonia“
* The Applications that have not been accompanied by a confirmation of admission to an Estonian higher education institution by the application deadline will not be processed.
* Incomplete and/or late applications will not be processed.
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| **Personal data** |
| First and family name: | Click or tap here to enter text. | Permanent address: *(street, house, apartment, postal code, city, country)*:Click or tap here to enter text. |
| Gender: | Choose an item. |
| Date of birth: |  |

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| **Contact information** |
| E-mail: |  |
| Phone number: |  |
| Identification number: |  |
| Citizenship *(if your country is not on the list, you can’t apply)* | Choose an item. |

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| **Educational background** |
| **Higher education institution (list in chronological order, starting from current studies)** |
| Official name of the home university | Study period | Main field of study, | Degree/qualification obtained |
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| **Language skills (0-none; 1-poor; 2-fair; 3-good; 4-fluent)** |
| Language | Reading | Comprehension | Speaking | Writing |
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| **Native language** | Click or tap here to enter text. |

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| **Planned study in Estonia** |
| Purpose of study visit: | Click or tap here to enter text. |
| Name of the higher education institution in Estonia: | Choose an item. |
| Study level: | Choose an item. |
| Field of study: | Click or tap here to enter text. |
| Planned study period: | Start date | - | End date |
| Contact person/ departments from recipient Estonian: |  |
| Former scholarships for studies in Estonia during the past 5 years *(name of the grant, aim, duration)*: |  |
| Are you applying for other scholarships or awards for the period of this proposed study/research visit *(for example Erasmus+, Erasmus Mundus etc)*: | Choose an item. |
| If you answered “yes”, please name the scholarships/awards you are applying for or what you have already nominated: |  |

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| **Letter of motivation** |
| **Rely on these points: (max 1500 characters with spaces)**1. Why Estonia, choice of the institution and programme.
2. Describe the significance of the stay in Estonia for further academic, professional and personal development.
3. Describe your motivation of academic and personal reasons for the stay in Estonia.
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| **Additional documents** |
| Confirmation of admittance from the higher education institution: |
| Copy of passport or ID-card: |

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| **Confirmation of the applicant** |
| I certify the following (please tick the boxes): |
| 1. All information provided in this data file is true and complete, and the documents provided are valid and genuine. |[ ]
| 2. I have read the guidelines of the activity and shall adhere to the conditions related to the purposeful use of the scholarship. |[ ]
| 3. I confirm that I will not use other scholarships and grants for funding the travel and accommodation costs of this study period. |[ ]
| 4. I assign the Education and Youth Board of Estonia the right to process and publish in any form prescribed by the program guide or to transmit, if necessary, regarding the implementation of the scholarship program or for the enforcement of laws, the data (including personal data) submitted in my application. |[ ]
| **Name of the applicant** | Click or tap here to enter text. |

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| **Consent to the processing of personal data at the Education and Youth Board** |
| By submitting this list of data to the Education and Youth Board, I confirm that I understand that the Education and Youth Board must process my personal data for carrying out activities related to me, and therefore I give my consent to this to the extent stated below.I understand that the personal data I voluntarily submitted to the Education and Youth Board generally consist of my name, personal identification number, contact details, financial information (e.g., bank account number and related details thereof), educational data and other information that allows the Board to carry out activities or perform its rights and obligations related to me. These data I have voluntarily transferred to Education and Youth Board. I understand that one of the bases of processing my personal data at the Education and Youth Board is the voluntary consent I have given, legal acts or some other basis that gives the Board the right to process my personal data in case of a legitimate interest. I confirm that the Education and Youth Board has explained that processing of my personal data generally takes place within the European Union / European Economic Area (EU/EEA), but in special cases, my personal data can also be transferred and processed in countries outside the EU/EEA. Such processing outside the EU/EEA can take place only if there is a legal basis for it, such as fulfilling a legal obligation or my direct consent, and if relevantsecurity measures are implemented. I give my consent to the Education and Youth Board to process all of the above-mentioned and all of the voluntarily submitted data in databases and systems of the Board, the purpose of which is processing my correspondence, concluding and executing contracts or reciprocally performing other rights and obligations between the Board and me. The given consent also includes my consent to such processing of my personal datathat meets the purpose of planning or implementing better storage and protection of my personal data at the Education and Youth Board and that is related to the processing of my data during such activities. I give my separate consent to the Education and Youth Board to disclose my personal data to third parties or to the public, if such an obligation of disclosure results from the requirements of legal acts or documentation, which are the reason for my approach or transfer of personal data (for example, the publication of a list of scholarship grantees).I confirm that I understand that, based on the obligations arising from the legislation, the Board must also transfer my personal data to third parties (generally to national authorities), and I give the Education and Youth Board, in addition to the right derived from the law, my consent.In addition, I give the Board a separate right to publish my personal data to the extent that is necessary and in accordance with the purposes in an anonymous manner to the Republic of Estonia (Ministry of Education and Research) or to third parties (such as educational institution, higher education institution or universities for using these for conducting statistical or qualitative research necessary for the education policy of the Republic of Estonia, or for fulfilling other (including report) obligations arising from legal acts. This consent does not include the right to transfer my personal data to persons conducting research and analysis with the intention to contact me regarding the relevant studies or analysis. I understand that the Education and Youth Board uses my personal data only for the purposes regarding correspondence related to me, procedures or executing contracts, for fulfilling its obligations resulting from legal acts, for conducting the above-mentioned studies or analysis regarding educational policy or in case of other legitimate interests (such as supervisory or control procedures). Based on the foregoing, I also give the Board a separate right to transfer my personal data to third parties, if the respective obligation arises from legislation (for example, conducting an audit).This consent does not include the right to transfer my personal data to persons conducting research and analysis with the intention to contact me regarding the relevant studies or analysis.I understand that, regarding the correspondence related to me, executing the contract or legal obligations, the Education and Youth Board is obliged to store my personal data even after the end of the rights and obligations related to the Board, and in these circumstances, I give my consent to this, given that the data will be stored until the end of the statutory retention period.I am aware that I am entitled to:* contact the Education and Youth Board at any time to specify or correct my personal data;
* requests for queries, including extracts and summary statements concerning the processing of my personal data;
* raise objections to the processing of my personal data if it is based on a legitimate interest;
* request the deletion of my personal data if there is no legal basis for processing it;
* restrict the processing of my personal data based on the applicable legal acts;
* voluntarily request the transfer of my personal data to third parties;
* request that no decisions are made about me which are based solely on my data or on the profile analysis, if it has legal implications or has other significant impact on me.

By signing the list of data, I am aware that I have the right to file complaints about the use of my personal data to the Estonian Data Protection Inspectorate (website: www.aki.ee), if I feel that the processing of my personal data infringes my rights and interests under the applicable law.This consent is digitally signed by me, or I have voluntarily given my consent otherwise. |